

PAB

Peterborough Association for the Blind

Coffee Morning Volunteer Role

Principle function:

To be part of a team which organises coffee mornings for PAB members who have a sight impairment, & provides support to those present. The coffee mornings help to widen members' social networks and develop new friendships, reducing isolation, and improving quality of life.

Duties:

- To help organise each session, including setting up the room; serving tea, coffee and biscuits; clearing up when members have left.
- To provide communication and guiding support as needed to enable all members to participate fully.
- To provide a short report back of numbers present in order to support funding bids.
- To provide a regular commitment of time, and provide as much notice as possible of any absence.

You will be:

- Someone with excellent organisational skills with the ability to work without close supervision.
- A reliable, confident, enthusiastic and responsible individual, with good interpersonal skills.
- A good team player, with effective communication skills.
- Interested in working with people who have a variety of abilities.
- Able to demonstrate sensitivity and understanding of the needs of people who have sight loss.
- Willing to learn communication and guiding techniques to meet the needs of the members.
- Willing to adhere to the requirements of PAB volunteer policies and procedures.

We can offer:

- Induction to PAB and working with people with sight loss.
- Training in sighted guiding.
- Support of a volunteer co-ordinator and other volunteers.
- A written protocol to help you perform your voluntary role.
- Regular opportunities to meet with members of PAB, Trustees and other volunteers.

Please return the completed application to PAB, Centre 68, 68b Westgate, Peterborough, Cambridgeshire, PE1 1RG.

Tel: 01733 344 844

Email: info@mypab.org.uk

Website: www.mypab.co.uk

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